

ACADEMIC YEAR 2016-2017
COPE MINUTES
February 15, 2017

Meeting called to order at 11:01a.m. by Robert Williams, Chair.

Members in attendance were: Joan Henley, Ralph Ruby, Rob Williams, Alicia Shaw, Alicia Shaw Proxy for Julie Milligan, Joanna Grymes, Joanna Grymes proxy for Tonya Fillippino, Amanda Lambertus, Ryan Kelly, Susan Whiteland, Sara Labovitz, Valeri Hilson, John Hall, Audrey Bowser, Mary Jane Bradley.

Motion made by Sarah Labovitz Second by Alicia Shaw to approve Minutes from January 24, 2017 meeting. - Motion passed.

Discussion of the Letter of Notification – MSE School Counseling Track took place. This is a FYI only, no action is needed. The program is moving to an inactive status. Discussion was that there is a need across the state and that it is a concern to everyone that we are moving to this status. We discussed online, faculty not wanting to take the program strictly online, counseling faculty moving. Again no action needed.

At our last meeting, we reviewed the handbook. JoAnna was informed not to do anything until after March 10th (submission of CAEP report). Therefore, we will come back to editing the COPE handbook after that date.

Dr. Bowser, asked on behalf of Dr. Bryant, that we have a statement about Livetext in our COPE handbook.

Discussion between members was this was a faculty issue not COPE issue; it should be put in a syllabi as required text; it should be added as required assignment. Others felt that instructors/professors needed more than adding it to syllabus for ethical reasons.

Discussion was brought up about conducting a survey about importance of Livetext to our students. Dr. Bradley explained the importance of Livetext was that this is how we keep our assessment data. Dr. Ruby reminded the origin of Livetext wasn't an assessment tool and suggested the survey be done.

John Hall made motion to make Livetext a requirement for admission for Teacher Education program second by Annette Hux. 7 in favor 3 oppose 1 Abstain. – Motion passes as a recommendation.

Further discussion was we could table more discussion until Dr. Bryant could be here at the meeting to let us know what he wanted.

Meeting adjourned at 12:12 p.m..

Annette Hux, Secretary